

**JOINT LABOR RELATIONS & EMPLOYEE SERVICES AND
ADMINISTRATION COMMITTEE MINUTES
First Floor Conference Room, Oneida County Courthouse
March 28, 2018**

LRES COMMITTEE MEMBERS PRESENT: Ted Cushing/Chairman, Carol Pederson, Sonny Paszak, Billy Fried and David Hintz

ALSO PRESENT: Lisa Charbarneau, Lindsey Kennedy (Labor Relations/Employee Services); Dianne Jacobson (Department on Aging); Mary Rideout (Social Services); Evan Pretzer (River News); Steven Schreier (Public)

CALL TO ORDER AND CHAIRMAN'S ANNOUNCEMENTS

Chairman Cushing called the LRES Committee to order at 9:00 a.m. in the First Floor Conference Room of the Oneida County Courthouse. This meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and complies with the Americans with Disabilities Act.

APPROVE AMENDED AGENDA

Motion by Paszak to approve the amended agenda for March 28th, 2018. Second by Pederson. All members present voting 'Aye'. Motion carried.

APPROVE MINUTES

Motion by Fried to approve the March 14th, 2018 minutes as presented. Second by Paszak. All members present voting 'Aye'. Motion carried.

VOUCHERS, REPORTS AND BILLS

Copy of the Vouchers, Reports and Bills passed around to committee members for review. Brief discussion held on bills and vouchers presented. Motion Paszak to approve the bills and vouchers as presented. Second by Fried. All members present voting 'Aye'. Motion carried.

CLERICAL SUPPORT II VACANCY REVIEW APPEAL

Rideout presented overview on the Clerical Support II position and the job duties that are included in this position. Rideout states that previously there has been one staff member to cover the front desk but after a recent review of the job duties of the front desk staff it was felt that the job load was too much for one person. With the approval of this position the workload related to the front desk would be delegated between 3 staff members. Questions brought forth by committee members in regards to what can be done to prevent future turnover of employees. Rideout stated that the reorganization of workload would hopefully help with the turnover within the clerical support positions. Brief discussion held. Motion by Cushing to approve the vacancy review appeal for the Clerical Support II position with Social Services. Second by Pederson. All members present voting 'Aye'. Motion carried.

WORKERS COMPENSATION REPORT

Charbarneau presented overview on the current Workers Compensation Report for 2018. Since the beginning of 2018, there has been no lost work time related to Workers Compensation injuries. Charbarneau will bring the Workers Compensation report to the committee quarterly for review. Brief discussion held.

CLOSED SESSION

Motion by Fried, second by Hintz to adjourn into closed session pursuant to Section 19.85(1) (c) for purposes of considering employment, promotion, compensation or performance evaluation data of any

public employee over which this body has jurisdiction or responsibility. (Topics: Department on Aging Assistant Director Compensation)

Roll call vote taken with all voting in the affirmative. Motion carried. Committee went into closed session at 9:16 a.m.

Staff present in closed session: Charbarneau, Kennedy and Jacobson.

RETURN TO OPEN SESSION

Motion by Pederson to return to open session. Second by Paszak. Roll call vote taken with all voting in the affirmative. Motion carried. Returned to open session at 9:31 a.m.

Motion by Cushing to approve an increase from step 8 (\$54,283) to step 10 (\$56,868) for the Department of Aging Assistant Director. Second by Pederson. Roll call vote taken with Cushing, Hintz, Pederson and Paszak voting 'Aye'. Fried voting 'Nay'. Motion carried.

TRAVEL

- Liability Seminar: Committee & Staff- Charbarneau presented an overview of the Liability Seminar presented by Wisconsin County Mutual and they will be talking about all the liability service they provide to the county. There is no cost to attend. Charbarneau stated that herself, Cushing, Hintz, Tracy Hartman (County Clerk) would like to attend the event. Brief discussion held. Motion by Cushing to approve travel to the Liability Seminar for any Oneida County employees and committee members. Second by Hintz. All members present voting 'Aye'. Motion carried.
- WACPD Conference: Charbarneau/Lueneburg- Charbarneau presented overview of the WACPD Conference and stated that Lueneburg has been elected to be secretary of this group. The funds to attend this conference are in the LRES budget. Motion by Cushing to approve travel requests to the WACPD Conference in Lake Geneva for Charbarneau/Lueneburg. Second by Pederson. All members present voting 'Aye'. Motion carried. Fried stated he would possibly like to attend the conference and requested Charbarneau provide him with additional information or at least give the committee an overview of the conference when they return. Cushing clarified to include committee members in the motion.
- Business & Breakfast: Lueneburg- Charbarneau presented overview of the Business & Breakfast seminar for Lueneburg. Motion by Fried to allow Lueneburg attendance the Business & Breakfast Seminar at Nicolet on Friday April 6th, 2018. Second by Cushing. Fried also requested that Lueneburg give the committee a report on the seminar. All members present voting 'Aye'. Motion carried.

FUTURE MEETING DATES

April 11, 2018 at 9:00 a.m.

April 26, 2018 at 11:00 a.m.

FUTURE AGENDA TOPICS

- Department Heads to meet with the committee regarding the wage schedules
- 1950 vs. 2080 annual work hours
- Single point of entry

PUBLIC COMMENTS

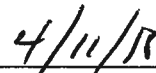
Steven Schreier, County Board candidate for district 4, stated that if elected, LRES is a committee he is interested in sitting on. He also wanted to thank Carol Pederson for sitting on the committee and for her service to the community. He also wanted to thank the entire committee for their work on the LRES Committee.

ADJOURNMENT

Motion by Cushing to adjourn meeting. Second by Paszak. All members present voting 'Aye'. Motion carried. Meeting adjourned at 9:49 a.m.

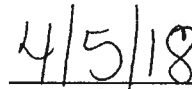


Ted Cushing, Chairman


Date



Lindsey Kennedy, Committee Secretary


Date